User Guide
Thank you for using envoi — an easy-to-use solution for accessing, managing and sharing technical information.

Combining AWWA Standards, Manuals, and technical information with intuitive management tools, envoi enables you tackle mission-critical work with a greater expertise, speed and efficiency.

awwa.org/envoi
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For questions, comments, or suggestions please contact [envoi@awwa.org](mailto:envoi@awwa.org)
Once you successfully login at awwa.org/envoi, you will see your entitlements. Click the Access button to go to the envoi platform.
Your envoi access includes registration the ability to use personalization tools (annotate, bookmarks etc.)
Searching for Content

Search envoi by Topic, Title, Author or Category

Refine your search by result type and topic

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Searching for Content

Search envoi by Standard Designation (i.e. C651) or by keyword(s).

Results will be ranked by relevance.

View all your content with My Subscription Only
Finding Historical or Withdrawn Standards

envoi features the most recent, active version of a Standard as well as access to historical or withdrawn versions.

Historical versions are also listed under each full-titled active standard.
Downloading a Standard

Download a PDF from the search results page

Or directly from the full text view of the standard

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**Envoi**

**Download a Standard**

- **AIWVA A100-20 Water Wells**
  - Active Standard 2020
  - This standard describes the minimum requirements for vertical supply wells and is designed specifically for municipal and industrial applications. Near-surface wells (the scope was clarified), gravel-packed boreholes not utilized, test wells.

- **AIWVA D115-20 Tendon-Prestressed Concrete Water Tanks**
  - Active Standard 2020
  - This standard describes current and recommended practices for the design, construction, and field observations of concrete tanks using internal tendons for prestressing. The standard applies to containment structures for use with potable water, see L. Knowhere.

- **AIWVA C304-14(R19) Design of Prestressed Concrete Cylinder Pipe**
  - Active Standard 2020
  - This standard defines the method for the structural design of prestressed concrete cylinder pipe (PCP) for water transmission. These methods are provided for the design of pipe subjected to the effects of adverse loading while in service.

**Related Documents**

- **AIWVA Standard**
  - Effective Date: January 1, 1984
  - Document C1836.
  - DCR: 01/22/2016

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Comparing Change Between Active & Prior Versions of Standards

From the active version of a standard, click on Version Comparison.
Creating an Annotation

After clicking on Add/Edit Annotation, a window will appear providing you with text and attachment options. When finished, click on Save Annotation.

Annotations are noted and date and time stamped immediately in section of the Standard referenced.
Creating a Group & Sharing Standards

You may create and manage groups on the My Groups page.

On the My Groups page, select Create Group.
Creating a Group & Sharing Standards

Name and describe your group. Add registered envoi users to your group.

Scroll down for more options and to create your group. Selected members will receive an email confirming their inclusion.

Edit or delete your group or contact your group members with My Groups.
Creating a Group & Sharing Standards

Share a Standard with your group
Setting Up Alerts

Stay informed of new and revised documents with track changes

Create or modify alerts
Track new and revised Standards/new work items