Basis for Directors Award

To achieve recognition for Phase III of the Partnership for Safe Water, participating utilities are required to develop and submit a “Completion Report.” This Completion Report documents the participant’s efforts to address the suggested requirements contained in the Partnership’s Self-Assessment Procedures. The submitted Completion Report is reviewed by a committee of peers called the Program Effectiveness Assessment Committee (PEAC) who make recommendations concerning adequacy of the submittal. If a report is satisfactory, the participant is presented with the Partnership for Safe Water’s “Directors Award.”

To enhance the PEAC review process, a protocol has been established. The intent of the protocol is to make the review, assessment, and feedback process as complete and consistent as possible. Because of this format, judgment will be required on behalf of the PEAC members.

To meet the objectives of the review protocol, a Self-Assessment Completion Report Assessment Matrix was developed. The matrix format provides for:

- the flexibility to summarize multiple reviews in a clear, concise manner;
- the utilization of the same criteria by all reviewers;
- completeness in the review process;
- a format for feedback to the participants;
- a format that can be taught to other PEAC members; and
- a format to assess adequacy (i.e., pass or fail) for a “good faith effort.”

The assessment parameters in the matrix are broad in scope. As such, the PEAC reviewers will have to draw on a variety of observations and their own judgment and experience to assign a rating score to each of the matrix parameters.

As a reminder, the assessment of the Phase III submittal is to be based on a “good faith effort” toward optimization. To that end, a broad definition of good faith effort is:

“The utility has implemented a formal ongoing effort to self-discover methods and approaches to enhance achievement of the Partnership for Safe Water’s defined and accepted optimization goals.”