



**American Water Works  
Association**



# **CAREER BOOSTER**

Steps to Advance  
Your Career



## IT'S NEVER TOO LATE

**"CREATE A LEGACY THAT FLOWS  
FOR GENERATIONS"**

It's never too late to make a change, to dig deeper in to your goals, and get to where you want to be.

**"PEOPLE OFTEN SAY THAT  
MOTIVATION DOESN'T LAST. WELL,  
NEITHER DOES BATHING—THAT'S  
WHY WE RECOMMEND IT DAILY."**

**-ZIG ZIGLER**

Some people confuse being comfortable with being complacent in their life, whether it be in their job, relationships, or financial state.

The reason for this is because of insecurities or not knowing how to step out of the comfort zone, but the road map is easier than you think:

- Be brave
- Take risks
- Invest in yourself
- Work hard
- Be relentless
- Do not stop until you get to where you want to be!



# 5 WAYS TO ACCELERATE YOUR CAREER

1

## **CREATE GOALS FOR YOURSELF**

Working without a vision of your end goal is just wasting time.

2

## **UNDERSTAND THAT NO ONE IS BETTER THAN YOU, THEY ARE ONLY MORE EXPERIENCED OR EDUCATED**

Some positions require an amount of years' experience to qualify, so get any other certification or licenses required for that position, and the time will come... Practice Progressive Patience: work hard knowing that the process takes time.

3

## **DO THE THINGS THAT ARE REQUIRED OF YOUR POSITION AND THE ONE ABOVE YOU**

By doing your job to the best of your abilities and also taking on responsibilities of positions higher than yours, you will prove to yourself that you are worthy of achieving higher positions, and you will prove to your organization that you are bringing value to your company and those that you serve.

4

## **REALIZE WHEN IT IS TIME TO PURSUE OTHER OPPORTUNITIES**

When you are early in your career or in a position where you are looking for change, take some risks and try new things! Look for career opportunities throughout your agency and the rest of the industry.

5

## **WORK WITH A SENSE OF URGENCY**

Don't hurry through your work or make unnecessary shortcuts to get the job done, but work as if you have to get as many tasks completed as you can.

Don't wait for others to dictate the pace of your day, you set the tempo and the rest will follow!

*None of these mean anything without the first one.*

The American Water Works Association and WaterWisePro Training have teamed up to create resources for operators looking to start or advance their careers.

We hope that these resources offer motivation and guidance for those front-line workers who are or will be making a difference in the future of water.

AWWA's Water System Operations (WSO) brand includes a variety of certification resources that fit any study style.

WaterWisePro Training offers distribution and treatment exam prep courses in various states and represents the California-Nevada section.



Steve Hernandez, WaterWisePro Training



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#NOOPERATORNOWATER